

State Emergency Response Commission Meeting
January 17, 2008
1:00 pm
WV DEP Office

Voting Members Present:

Rudy Raynes	WVSFM
Dan McKinney	WVDNR
Dick Jarvis	Fire Departments
John Walker	WVDOT
Jesse Adkins	WVDEP
Alan Abbott	WVPSC
Jack Chambers	WVSP
Mike Goff	WVSP
Jimmy Gianato	WVDHSEM
Mike Dorsey	WVDEP
Roy McCallister	WVCA
Rusty Joins	WVDEP
Deron Wilkes	WVDHHR

Others Present:

Herb Lattimore	WVDHSEM
Laverne Stout	WVDHSEM
Don Elswick	Bayer CropScience

Call to Order:

Mr. Jimmy Gianato called the meeting to order at 1:04 pm, at the DEP Conference Room in Charleston, WV. Meeting packets were distributed to participants. Mr. Gianato asked those assembled to review the minutes from November 16, 2007 meeting for corrections, deletions or additions. *Mr. Rudy Raynes moved to approve the minutes as submitted; Mr. Alan Abbott seconded. Motion passed.*

Old Business:

Mr. Gianato told the Commission an applicant has been interviewed for the position of SERC Secretary, they are in the process of checking her references, and if those should not be favorable the position will be reposted.

HMEP Grant Program – Initial payments continue to be processed for participating LEPCs

LEPC Grant Program – Laverne Stout recommended the Commission consider raising the LEPC grant initial payment from \$500 to \$700 for a total grant allocation of \$35,700. Funding has remained steady and expenditures have been cautious and prudent, affording a solvent funding stream. *Mr. Jarvis made a motion to approve the increase in LEPC grants, Deron Wilkes seconded. Motion passed*

By-Laws – None

Training Subcommittee Report – Mr. Lattimore said training is now focusing on NIMS 300 & 400 and he will try to determine if HMEP training funds can be used to pay for this training.

Don Elswick mentioned that KPEPC recently put out an article on the Emergency Preparedness Training Center in Institute operated by RESA III. Mr. Lattimore suggested the Commission meet there during their next meeting.

US EPA Conference: Mr. Jarvis gave a report on the recent EPA Conference in PA. He felt the workshops he attended were very interesting; Federal Acquisition Services- can buy at federal prices; Human Impact Preparation – Prepare employers if employees are off for a catastrophic illness/injuries; Hazmat Chemical in the Home; Telephone Calling Cards – GETS cards anyone on a VFD can sign up for use. Mr. Elswick also gave a report on the conference; he felt they took a proactive approach to training. They tied organizations together – industry, city, groups; Clandestine labs. Mr. Jarvis said they stressed agencies getting together, get to know each other, coordination with one another, get to know everyone before an incident not after, know what assets are in communities.

New Business:

LEPC Memberships – None

Treasurers Report – Report is attached for review

2008 LEPC/SERC Conference –Mr. Gianato said this year WVDHSEM will be conducting a Public Officials Workshop and funding for the LEPC/SERC Conference may need to be reduced. He feels it is more cost effective to conduct the conference here in Charleston because of the numerous day-trippers we attract. Mr. Gianato also mentioned Governor Manchin is requesting agencies that can to conduct their conferences as state parks if possible. There was discussion on conducting the conference at a facility in Charleston vs. a State park. Roy McCallister said he had received one recommendation from interested persons on conducting a class on "How to encourage new LEPC membership". Another possible course could be "How NIMS can fail" based upon the BayerCrop Science incident.

Other New Business:

Resignation: Jim Riggs a member of the Commission since 1989 retired December 31, 2007, his replacement is John Walker, WVDOH. *Roy McCallister made a motion to provide a plaque to Mr. Riggs for his long and dedicated service to the citizens of West Virginia and the State Emergency Response Commission, Deron Wilkes seconded. Motion approved.* Mr. Gianato said he would obtain a letter from Governor Manchin.

BayerCrop Science: Mr. Gianato discussed the recent BayerCrop Science incident. Mr. Gianato has had discussion with County and City officials as well as some surrounding plant personnel not in a regulatory capacity but to discuss what happened and how things might be done differently. There was discussion on the effect confusion between 911 centers, LEPC, industry and emergency management which occurs when these entities do not communicate regularly, including updated Phone numbers and contact information. Mr. Gianato believes we may need to sit down with industry response personnel and discuss options, he believes we should also be contacting various entities every 90 days or so to update contact information. Mr. Raynes suggested a copy of the AAR (with names deleted) and review the procedures and activities to see where we need to increase training and awareness. Mr. Elswick suggested this may be an opportunity to impress upon industry the need for NIMS awareness and training; his efforts have not been entirely successful.

Tier II Software: The system will be included in the bid process for the new mine, arson, school, DEP spill line software.

Division of Purchasing is currently reviewing the RFP and the information has been sent to Kyle Schaffer for review. Verizon will fund this project so no SERC funding will be needed. The system will allow uploading of maps and possibly 3 D versions of mines/site plans for display and hopefully will be helpful to rescue teams who have to go into a difficult situation. The system will also be E-Commerce compliant so facilities can pay their fee on-line.

Scheduled Meeting Dates for 2008:

All meetings will continue to be held at the DEP office in Charleston, WV, at 1:00 pm unless otherwise noted:

January	17	
March	20-	Training Center
May	15	
July	17	
September	22 – 24	(Conference)
November	13	

Mr. Gianato said the letter on Walt Smittle has been sent to Scott Cosco.

The next meeting of the Board will be held on March 20, 2008, at 1:00 pm.

Motion to dismiss Mike Goff, seconded Deron Wilkes, motion passed.

Meeting ended at 2:07 pm